

AGENCY NAME: CHD / Big Brothers Big Sisters of Hampshire County  
AGENCY ADDRESS: Bangs Center, Amherst, MA 01002  
AGENCY PHONE NO: 413-259-3345 CONTACT PERSON: Renee Mosss  
CONTACT PERSON EMAIL: rmoss@chd.org  
2012 CDBG REQUEST: \$25,000

**1. Project Name:** BBBS Mentoring Partnership

**2. Project Description (1-2 sentences)**

BBBS will work closely with the Amherst Schools and Family Outreach of Amherst to provide high-quality mentoring relationships to the most at-risk children in Amherst. This partnership will improve outcomes for children and families by providing wrap-around services from BBBS and FOA.

**3. Project Location:** In the community and on the college campuses

**4. Budget Request:** \$25,000

**5. Type of Activity (check one):**

- ☐ Homelessness and sheltering
- ☒ Youth development and afterschool care
- ☐ Adult education and job training
- ☐ Emergency & preventive services: emergency rental assistance, emergency fuel assistance, emergency food and emergency shelter services that can include case management and coordination.
- ☐ Other – please explain

**6. Demonstrate Consistency with Community Development Strategy**

The Town's Community Development Strategy lists Youth Development as one of the social service funding priorities for 2012. The Big Brothers Big Sisters mentoring model is a nationally acclaimed evidence-based youth development strategy that is proven to provide an important protective factor for young people. Working in collaboration with Family Outreach of Amherst and the schools also addresses the priorities of case coordination and case management in the Community Development Strategy.

**7. Describe how you will ensure that participants meet low/moderate income requirements**

The program will accept referrals from the schools and FOA who will provide the initial income screening before making the referral. The BBBS Case Manager will also meet with families to fill out paperwork asking for income levels. We have been providing this information for CDBG for many years, both in Amherst and Northampton.

**8. National Objective**

**Benefit to low- and moderate-income persons**

**Estimate the number of low- and moderate-income persons to benefit from the Project:**

25 children and their families

**Total number of individuals served:** 25 children and their families

**Total Low/Mod individuals served:** 25 children and their families

**Please submit responses to the following questions:**

- A. Please describe in full the project for which you are requesting funding:  
Include information on the number of individuals or families to be served and who they are, i.e. disabled, low-income, homeless, etc.**

Big Brothers Big Sisters of Hampshire County (BBBS) is requesting funds from the Town of Amherst CDBG application to work in collaboration with Family Outreach of Amherst (FOA) and the Amherst Schools to provide mentoring services to Amherst children from low / moderate income families who have been identified by the schools or FOA as being at risk of school failure or disengagement and / or are facing multiple risk factors.

This project will be a partnership with FOA and the Amherst Schools who will make referrals to BBBS, enlisting the expertise of BBBS to provide mentors to the children of families that have been identified in need of greater support. The BBBS case manager will work closely with the FOA case manager and the schools and be a member of a support team that will meet regularly.

BBBS will create and support mentoring relationships for 25 children. The mentors will be adults from the community as well as college students. The project will utilize the program's strong and successful community-based as well as our well-established campus site-based mentoring models. Depending upon the specific situation of each child and family, the BBBS staff of experienced professional case managers will determine which of these settings will be best for the child. Matches will meet weekly for three to five hours for at least one year. BBBS will provide screening, training, and ongoing supervision and support for participants throughout the duration of the matches.

Community-based matches meet weekly on weekends or after school. The mentor and mentee arrange their time together independent of the program and confirm with the parent. They spend time together doing things such as hiking, biking, playing ball, doing arts and crafts projects, going to the library, cooking dinner together at the mentor's house, having a picnic, bowling, etc. The program is very proactive in obtaining free or discounted access to various recreational or cultural venues in the community for our matches.

Our Kids To Campus program, which is site-based, hosts matches that also meet weekly. This program, supervised on-site by the BBBS case manager, utilizes college students as mentors and takes place on the Amherst College and UMass campuses. The Amherst schools provide transportation at the end of the school day to Amherst College or UMass where the mentees meet with their mentors. They go off as pairs, utilizing many of the facilities of the campuses such as the library, museum, and craft center and then come back as a group to have dinner together at the College dining hall. The ability to spend time on a college campus and develop a friendship with a college student helps dispel the mystique of higher education and encourage higher educational aspirations for many of the mentees.

The BBBS case manager will meet with each referred family, doing an assessment and developing a relationship of trust and a connection to the program. The case manager will also meet with the children and work closely with FOA and the schools to be able to gather information in order to make the best match possible. The case manager will have regular contact with the child and family throughout the tenure of the match.

Families will be invited to BBBS group events such as our annual Holiday Pot Luck Dinner, Autumn Ice Cream Social, Spring Friendship Party and May Barbecue. Through this ongoing contact and group activities BBBS will build a sense of community and connection for the families who are part of this project. The case manager will build a close relationship with the

parents and be available for advocacy with the schools on their behalf.

The case manager will recruit, screen and train all potential mentors. During the screening process the case manager will assess each mentor: their values, family histories, interests, sense of humor, etc. in order to be able to make the best match possible. Once matched, the mentor will develop a dependable and trusting relationship with the child. Mentors make a commitment to get together weekly with their mentees for at least one year. In the 36 year history of BBBS, we have seen most of our matches continue way beyond the initial one-year commitment and many have gone on to become life long friendships. We have seen several instances of mentors playing a strong proactive role in encouraging the pursuit of higher education for their mentees. We have seen this relationship as directly responsible for breaking a cycle of generations of educational under-achievement and have seen our mentees become the first person in their families to graduate from High School and even go to college.

These matches provide opportunities for pro-social involvement through a strong connection to a positive role model who can provide a safe and enriching relationship-based experience. Mentors who will be either college students or community members who have achieved educational success model positive and "can do" attitudes toward education and toward positive life goals in general. We have measured outcome for many years that prove that our services encourage an improvement in a young person's sense of the future.

**B. What is the community's need for the proposed project/program?**

**Define the need or problem to be addressed by the proposed project. Explain why the project is important. Provide evidence of the severity of the need or problem. Who the affected population and why is this population presently underserved or not served?**

The proposed project will address the needs stipulated in the Community Development Strategy for youth development services, case management, case coordination and after school care for low income children in Amherst.

- **Youth development:** The BBBS mentoring model is a nationally renowned research based youth development program that is proven to increase show improvement in 21 different assets of caring, confidence and competence including self esteem, school performance and attitude, sense of the future, peer relationships and ability to express feeling.
- **Case Management and Coordination:** The proposed project will provide case management and coordination to the children and families being served through the professional case management provided by both BBBS and FOA and the collaboration through the regular contact between two programs.
- **Afterschool Care:** The mentoring relationship takes place after school and or on the weekends, providing enriching time for the mentee and respite for the family.

The Big Brothers Big Sisters mentoring model is a research-based program that is proven to increase the likelihood of success for children growing up in families with many risk factors. With BBBS providing a mentor for the child at the same time that FOA is providing family support, these complimentary services can truly have a positive effect upon the general well-being of the entire family.

The achievement gap between middle class and low income children in Amherst is great. Many children growing up in poverty in Amherst often feel marginalized and alienated from their own

communities. The socio-economic gap is palpable to these children at a very young age, as they sense the disparity between themselves and their classmates and begin to limit their aspirations for their own futures. Though Amherst is rich in cultural and recreational resources, most of our mentees have not made use of them. A mentor can help bridge this gap, by providing experiences that level the playing field and a relationship that affirms and empowers the mentee.

The need for the services of BBBS is evident in its long waiting list, with new referrals coming in every day. Presently the program has a waiting list of over 160 children throughout Hampshire County, with over 70 children from Amherst. Many of these children are the same ones who would be referred by the schools and from FOA. Recently, we purged our waiting list, removing names of children who had aged out of eligibility for our services. Close to 20 names in Amherst alone had to be removed, representing young people who never got the opportunity to receive our services. Even children who receive mentors are often on the list for two years or more. CDBG funding would guarantee increased capacity for the program (which is dedicated case management time) that would be restricted to this underserved population in Amherst.

### **C. Community Involvement**

**What process was used to select this particular project? How was the process responsive to expressed community need?**

Upon reviewing the focus areas for CDBG funds, it is clear that we are aligned with several of the strategic priorities as stated in the Community Development Plan. This project is designed to respond to the stated priorities of youth development, case coordination, case management, and after school care. The project BBBS is proposing came as a result of our leadership roles in the Amherst Human Services Network and the Community Mapping efforts of the Schools and Town. Our proposal addresses the need to work more closely with partners in order to provide the most effective services.

The process was responsive to expressed community needs in that we focused on a population that is at risk. Through the referral process with FOA we will be working with families that have multiple risk factors. As FOA provides support to families who are struggling with issues of poverty, violence, mental illness, substance abuse, etc., BBBSHC provides mentors for children in these families which is an investment in breaking these multi-generational cycles and changing the future for these young people.

**Define the process that will be used to maintain involvement of the project beneficiaries in the implementation of the project.**

We will maintain involvement of project beneficiaries through ongoing contact with the families through case manager home visits, phone calls, and client satisfaction surveys. In addition, ongoing collaboration with other service providers and the schools will ensure consistent and respectful service delivery to the beneficiaries.

### **D. Project Feasibility**

**The project impact will be evaluated upon the extent to which the response meets the following criteria:**

- 1. Describe what evidence exists to show that the community at large or project beneficiaries will use the project. Include documentation of demand for the activity through summary descriptions of surveys, inquiries, waiting lists or past participation.**

As stated above, the evidence that shows that the beneficiaries will use the project is the long waiting list that has grown over the past several years due to cuts in funding that have caused the program to be forced to cut staff, hence decreasing the program's capacity. We have gone from a staff of 8 with a capacity of 230 matches per year to a staff of five with a capacity of 160 matches. Even at our maximum capacity, we had a long waiting list of mentees. Our present waiting list is over 160 children county-wide and over 70 children in Amherst alone. We get calls almost every day from Amherst families and from the schools and other agencies requesting mentors for children.

- 2. If applicable, describe and document the availability and source of matching or other funds needed to complete the project.**

Other funds will be needed to sustain the proposed project. As in the past, when we received Amherst CDBG funds, we will fundraise a large portion of the revenue needed to provide the proposed services. Our fundraising program consists of special events and individual donors. Our events include two Craft Fairs, a Bowl-a-thon and a new Amherst-based Road Race, the Daffodil Fun Run which altogether raise close to \$140,000. We have an active Advisory Board dedicated to increasing our revenue through individual donors as well; this effort now raises over \$65,000. We are also always seeking new grant support from State and Federal government, foundations and corporations.

- 3. Identify the roles and responsibilities of all personnel involved in the project as well as internal controls.**

The personnel for this project will be 25 hours per week of a case manager (.625 FTE) who will work with the children, families and mentors as well as collaborate with the FOA Case Manager and school personnel. Our case managers are all MSW's or MEd's and have several years experience working with children and families. The case manager will be supervised by our Program Supervisor, Ruth Harms, who has been with the program for over twenty years. Program Director, Renee Moss, who has been with the program for over 25 years will oversee the program and supervise Ruth Harms. Our Administrative Manager will provide the clerical support for this program and we hope to have an Americorps Member whose time will be focused on college and community mentor recruitment, as well as assisting in staffing the site-based programs.

- 4. Citing past accomplishments, document that the agency has the necessary past expertise to conduct the activity and has successfully completed past activities in a timely manner.**

Big Brothers Big Sisters of Hampshire County has been serving children and families in Amherst since 1975 and has always received Town funding. We have a history of over thirty five years of providing the services promised and have been fiscally sound and responsible. As a local

affiliate of Big Brothers Big Sisters of America we have adopted a mentoring model that is research-based, utilizes the highest standards in mentoring and proven to produce positive outcomes for mentees. As a program of The Center for Human Development, we have a sound and sophisticated administrative infrastructure with over 35 years of experience overseeing hundreds of government contracts.

The program has been receiving CDBG funds from Northampton for over 25 years and has always been in compliance with regulations and fulfilled our contract requirements in a timely and competent manner. We received Amherst CDBG funds for two years and have delivered and even exceeded our contracted services. We have filed all reports on time and supplied accurate demographic and outcome data.

**5. Please submit a program budget that includes all sources of revenue and all expenses.**

See attached budget.

**E. Impact**

**Describe the impact the activity will have on the specifically identified needs. What measurable improvements will result from the activity? How much of the need will be addressed? Define the direct and indirect outcomes that will result from the project. Identify quantitative and qualitative measures determine that the outcomes are achieved.**

The program will have significant impact upon the need for mentoring services for low / moderate income youth by increasing the capacity of BBBS to serve more children. The mentoring relationship will be providing experiences for the child that will help build confidence, experience greater school success, improve a sense of the future, enhance community connections, get along better with peers and many other measurable outcomes.

The direct outcome that will result from this project will be the creation and support of 25 matches for children from low / moderate income families experiencing multiple risk factors. Our short-term goals are to create quality mentoring matches that meet regularly, focusing on the needs of each individual child and lasting for at least one year. Our long-term goals are to see improvement in our Performance-Based Outcome Indicators, which are measured after the first six months of a match and annually after that. Many of our matches last considerably longer than one year and several go on to become life-long friendships.

Program staff meet weekly with a clinician to review cases and intakes. Statistics are annually reviewed for adherence to program goals, client priorities, and contractual agreements by program staff, program director, and outside funding sources. Our sponsoring agency, The Center For Human Development, requires regular program evaluation, as does the national office of Big Brothers Big Sisters. We presently use the Performance-Based Outcome Evaluation tool developed by Big Brothers Big Sisters of America. The following is a summary of our most recent 12-month evaluations:

***POE Outcome Indicators***

***Percent of Mentees***

***Showing Improvement***

Self-confidence

90%

Able to express feelings

82%

Can make decisions	74%
Has interests or hobbies	62%
Personal hygiene	35%
Sense of the future	82%
Attitude toward school	64%
Uses community resources	45%
School performance	68%
Shows trust	92%
Respects other cultures	46%
Relationship with family	52%
Relationship with peers	58%
Relationship with other adults	77%

## F. Evaluation

**Goals & Assessments:** Please explain your short-term goals and long-term goals. Describe the changes in the target population that indicate the program's success. How will these changes be measured? Will anticipated changes affect the municipality's responsibility to this target population? How will the impact of this service on individual clients be tracked over time? Will there be additional beneficiaries? Will this service enable clients to become self-sufficient? How is this service linked to other human/social service programs in the community?

Our short-term goals are to make the matches and ensure that they meet regularly and focus on the needs of each individual child. Our long-term goals are mentee improvement shown in our Performance-Based Outcome Indicators, which are measured after the first six months of a match and annually after that.

The mentees are our target population and through the use of our POE Evaluation Tool (see above) we will determine that our program is successful if most of the assets are improving for most of the mentees. We also determine success if the matches last for at least one year. Research has shown that matches that experience early closure can do more harm than good to a child. This is the reason we spend so much time providing support and resources for the mentors, as well as rigorous screening and training. Big Brothers Big Sisters of America has recently developed a Strength of Relationship evaluation tool that we use 3 months into a match to determine whether the match is going well. This measurement helps guide the case manager in the nature of their match support.

Anticipated changes will positively affect the municipality's responsibility. If these children begin to flourish they will do better in school and be less of a strain on the system. Our mentees will be tracked over time through the infrastructure that is in place at the program. Once we start working with a child and family we remain committed to them. If the match ends, we rematch the child. Our POE is administered every year for the duration of the match and matches can last until a child is 18. We also make a commitment to the entire family, matching younger siblings and inviting parents to BBBS events as well as making referrals to other agencies if services are needed.

Providing mentors for individual children actually has a ripple effect, impacting the entire family. Once we start working with a child, Big Brothers Big Sisters of Hampshire County is committed to continuing to work with the family. We have found that once a child has a mentor the entire family benefits by the improved behavior in that child with parents and siblings. There

is also respite for the family while the child is spending time with the mentor. In addition, the entire family will be invited to group events that the program hosts quarterly.

The BBBS case manager will also work closely with the family and the FOA case manager and school personnel. In general, the entire family will feel a sense of being part of the BBBS community. We also try to find free camp experiences for the children in our program, especially those matched with students who are gone for the summer.

As children and families thrive, the entire community is positively impacted. Mentoring is a proven protective factor that has the potential to break multi-generational cycles of familial dysfunction. As children and families feel connected to Big Brothers Big Sisters, they begin to feel like they are part of a community. Feeling connected to the community in a positive way is another protective factor. Our case managers work to build a relationship of trust with the entire family. Certainly, at least for the mentees, the program encourages skills that will eventually allow the mentees to grow into productive, self-sufficient adults.

In addition to FOA and the schools, our services are linked to other human services programs through all of the different coalitions in which Big Brothers Big Sisters is active such as the Amherst Human Services Network, COSA, the Strategic Planning Initiative For Families and Youth and the United Way. We are aware of the many services offered and are able to make referrals easily.

#### **G. Agency Information**

**Please provide an overview of your organization, including length of time in existence, experience in successfully conducting activities for which funding is being sought, and skills and current services that reflect capacity for success.**

Big Brothers Big Sisters of Hampshire County (BBBS) is a program of the Center for Human Development (CHD). Since 1972 CHD has been providing human services to meet the needs of the most at risk populations in Western Massachusetts and Northern Connecticut. CHD's mission states that "it is dedicated to promoting, enhancing, and protecting the dignity and welfare of people in need by providing a broad range of community-oriented human services." It provides fiscal management, human resources, technical and program support, and oversight for over sixty human services programs. Its forty years of experience managing diverse programs guarantees sophisticated and efficient administration of programs. The programs themselves are grounded in the communities served and are responsible for their own fundraising, program development, and several (including BBBS) have their own Advisory Boards.

Since 1975 Big Brothers Big Sisters of Hampshire County (BBBS) has been providing one-to-one mentoring relationships to local children in need of positive adult influence and friendship. Supervised by a staff of professional (LICSW and M Ed's) case managers, volunteers spend time weekly with a child for at least one year developing a positive, trusting and enriching friendship. A special person, such as a Big Brother or Sister can often be the one factor that can change the destiny of a child's life, providing the resources and encouragement to become a productive and healthy adult. Just by sharing experiences, celebrating accomplishments, and listening to a child's concerns, a Big Brother or Sister can transform a child's life. As an affiliate of Big Brothers Big Sisters of America, we are able to provide our children with a mentoring model that is research-based and has proven to be an important protective factor in youth development.

A study conducted for Big Brothers Big Sisters of America by Public/Private Ventures, an independent research company, found that "littles" who met regularly with their "Bigs" for



about a year, compared with their peers, were:

- \* 46% less likely to start using drugs (70% less likely for minority "littles")
- \* 27 % less likely to start drinking
- \* 52% less likely to skip a day of school
- \* 37% less likely to skip class
- \* 33% less likely to hit someone
- \* more likely to make slightly higher grades
- \* more likely to trust their parents
- \* less likely to lie to their parents.

The program has a history of conducting activities very similar to what we are proposing in this application. We are the flagship mentoring organization in Hampshire County and have built great expertise in this field. In order to support our mentoring relationships we always build strong and trusting relationships with the parents of the mentees. We are also extremely successful at working collaboratively with other service providers and schools. For many years we have had partnerships with the Amherst schools, the five colleges and other human services agencies. We have played a strong leadership role in many County-wide coalitions with service providers, schools, higher education and government.

Presently, the program has a staff of three case managers, one director, one administrative manager and one Americorps member which allows us to serve approximately 160 children per year. We also have a clinical supervisor, Jenny McKenna, who has been donating an hour a week to the program for 18 years. It is our goal to increase our capacity to be able to serve more children and families. In the past, when we had more funding we were able to have 5 case managers and serve over 250 children per year. It is our goal to increase our capacity to this level again.

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**Big Brothers Big Sisters of Hampshire County  
Amherst CDBG Budget**

**FY 2013 (July 1, 2012 - June 30, 2013)**

<b>Personnel</b>		
BBBS DIRECTOR (48,000 x .05 FTE)	\$ 2,400	The BBBS Director is responsible for program development, sustainability, and outreach. (2 hours per week)
CASEWORK SUPERVISOR (42,000 x .05FTE)	\$ 2,100	The case work supervisor is responsible for ongoing supervision of the case manager. (2 hours per week)
CASE MANAGER (36,000 x .625FTE)	\$ 22,500	Case manager is responsible for creating new matches, providing ongoing individual and group supervision to mentors, and regular contact with families, school personnel and FOA case manager. (2.5 hours per week)
ADMINISTRATIVE ASSISTANT (28,000 x .05 FTE)	\$ 1,400	Process paperwork for maintaining program records, CORI's, references, data entry, etc. Also responsible for typing and formatting fliers and brochures and other recruitment material. (2hrs. per week)
SUB-TOTAL SALARIES	\$ 28,400	
PAYROLL TAX		
F.I.C.A.	\$ 2,600	
UNIVERSAL HEALTH INSURANCE TAX	\$ 38	
UNEMPLOYMENT TAX	\$ 395	
WORKMAN'S COMPENSATION	\$ 675	
SUB-TOTAL PAYROLL TAX	\$ 3,708	
2. FRINGE BENEFITS		
LIFE INSURANCE	\$ 60	The agency pays 100% of a policy that covers employees for one year's salary in case of death.
DISABILITY INSURANCE	\$ 206	Agency pays 100% of short-term disability insurance.
HEALTH INSURANCE / DENTAL	\$ 5,206	Agency pays 80% of family, double or single health insurance and 50% of dental.
PENSION	\$ 971	After 2 years of employment, agency pays 3% of wages as contribution to pension. The Center for Human Development has a benefits package available to all qualified employees.
SUB-TOTAL FRINGE BENEFITS	\$ 6,443	
TOTAL PERSONNEL COSTS	\$ 38,551	
OTHER		
Rent	\$ 1,875	Percentage of rent that represents 25 matches. (15.5% of total number of matches)
Office Supplies	\$ 100	File folders, paper, pens, staples, etc. that represent the cost of supporting 30 matches.
Program Supplies	\$ 400	Snacks, arts and crafts supplies, etc.
Insurance	\$ 150	Represents the cost of insurance for 20 matches.
Postage	\$ 20	Represents the cost of postage for 20 matches.
Printing	\$ 30	Represents the cost of printing for recruitment material.

## FY 2013 (July 1, 2012 - June 30, 2013)

[illegible]

**Big Brothers Big Sisters of Hampshire County  
Budget FY'12 (July 1, 2011 - June 30, 2012)**

<b>INCOME</b>	<b>FY'12</b>	<b>FY'11</b>	<b>EXPENSES</b>	<b>FY'12</b>	<b>FY'11</b>
	<b>Budget</b>	<b>Total</b>		<b>Budget</b>	<b>Total</b>
<b>A. Grants/Contracts</b>			<b>A. Personnel</b>		
Town of Amherst		\$ 25,000	Wages	\$ 184,450	\$ 186,710
United Way	\$ 55,000	\$ 60,000	Tax	\$ 16,998	\$ 24,120
Beveridge Grant		\$ 12,000	Fringe	\$ 29,199	\$ 30,287
Community Foundation		\$ 6,000	<b>Sub Total A</b>	<b>\$ 230,647</b>	<b>\$ 241,117</b>
State Mentoring Grant	\$ 12,500	\$ 9,000			
Northampton CDBG	\$ 4,000	\$ 5,000	<b>B. Other</b>		
DPH	\$ 16,660	\$ 16,600	Advertising	\$ 250	
Other Grants*	\$ 28,000	\$ 19,000	Americorp	\$ 6,500	\$ 6,500
<b>Sub Total A</b>	<b>\$ 116,160</b>	<b>\$ 152,600</b>	BBBSA Conference	\$ 2,000	
			Community Relations	\$ 500	\$ 857
<b>B. Events</b>			Consultant - Development		\$ 2,137
Bowl-A-Thon	\$ 65,000	\$ 62,789	Contracted Services		
July Craft Fair	\$ 22,000	\$ 25,747	Data Base	\$ 2,666	
Dec Craft Fair	\$ 28,000	\$ 23,575	Equipment Maintenance	\$ 300	\$ 1,646
Daffodil Run	\$ 25,000		Equipment Rental	\$ 336	\$ 264
Ride For Kids **		\$ 3,709	Fund Raising Expense	\$ 27,000	\$ 29,492
Fashion Show			Insurance	\$ 1,661	\$ 1,332
Scottish Festival		\$ 3,500	Internet Connection	\$ 960	\$ 1,848
Other Events **	\$ 3,000	\$ 18,418	Membership		\$ 728
<b>Sub Total B</b>	<b>\$ 143,000</b>	<b>\$ 137,738</b>	Misc Client Expense		
			Postage	\$ 1,500	\$ 1,578
<b>C. Annual Appeal -</b>			Printing	\$ 100	\$ 68
<b>Individuals</b>			Recreation/Activities	\$ 200	\$ 100
Mail Appeal	\$ 25,000	\$ 16,302	Rent	\$ 12,000	\$ 10,800
Individual Donations	\$ 41,000	\$ 49,201	Staff Incentive	\$ 200	
United Way/COMEC			Staff Mileage	\$ 2,750	\$ 3,777
Board Giving			Supplies - Office	\$ 2,550	\$ 2,804
Phonathon	\$ 3,000	\$ 1,179	Supplies - Program	\$ 1,000	\$ 1,816
<b>Sub Total C</b>	<b>\$ 69,000</b>	<b>\$ 66,682</b>	Telephone - Office	\$ 1,212	\$ 1,451
			Staff Development	\$ 800	\$ 2,925
<b>D. Annual Appeal -</b>			Training - Volunteers	\$ 100	\$ 1,349
<b>Corporate / Org</b>	<b>\$ 4,000</b>		Training - Supplies	\$ 100	
ESB		\$ 1,200	Vehicle		
Amherst Club			Volunteer Incentives	\$ 1,000	
Misc.		\$ 400	Website		
<b>Sub Total D</b>	<b>\$ 4,000</b>	<b>\$ 1,600</b>	Work Study	\$ 2,000	\$ 1,569
			<b>Sub Total B</b>	<b>\$ 67,685</b>	<b>\$ 73,041</b>
<b>E. Other</b>					
Hartsprings	\$ 2,000	\$ 1,712	<b>Total Direct Expenses</b>	<b>\$ 298,332</b>	<b>\$ 314,158</b>
BBBSA	\$ 500	\$ 965			
<b>Sub Total E</b>	<b>\$ 2,500</b>	<b>\$ 2,677</b>	<b>C. Corporate Costs</b>	<b>\$ 35,746</b>	<b>\$ 35,344</b>
<b>Total Income</b>	<b>\$ 334,660</b>	<b>\$ 361,297</b>	<b>Total Expenses</b>	<b>\$ 334,078</b>	<b>\$ 349,502</b>
<b>Total Expenses</b>	<b>\$ 334,078</b>	<b>\$ 349,502</b>	<b>Total Income</b>	<b>\$ -</b>	<b>\$ 361,297</b>
<b>Surplus/Deficit</b>	<b>\$ 582</b>	<b>\$ 11,795</b>			



# THE AMHERST, PELHAM & AMHERST-PELHAM REGIONAL PUBLIC SCHOOLS

*Serving Amherst, Pelham and the Amherst-Pelham Region*

OFFICE OF THE SUPERINTENDENT  
170 CHESTNUT STREET  
AMHERST, MA 01002

413-362-1810 (PHONE)  
413-549-6108 (FAX)

September 12, 2011

To Whom It May Concern:

I am writing to express my unequivocal support for the Community Development Block Grant application of Big Brothers, Big Sisters of Hampshire County. If funded, the grant will allow Big Brothers, Big Sisters of Hampshire County, Family Outreach of Amherst and the Amherst, Pelham and Amherst-Pelham Regional Schools to work in true partnership on behalf of our community's children. Through collaboration and coordination, we will be able to identify those children and families most in need of service and to follow up in a focused, expedient manner.

Due to high demand for their services, Big Brothers, Big Sisters has a long waiting-list of children needing a match. Block grant funding will provide the resources necessary to allow Big Brothers, Big Sisters to immediately place students referred from the schools or from Family Outreach of Amherst in either their community-based program or their site-based *Kids to Campus* program. Likewise, Family Outreach of Amherst will provide any of their needed services to those families referred by Big Brothers, Big Sisters or the schools. The ultimate goal is to more effectively serve children and families in need by ensuring that they are receiving wrap-around services from all of the resources available to them.

The Amherst, Pelham and Amherst-Pelham Regional Schools are looking forward to strengthening our partnership with Big Brothers, Big Sisters of Hampshire County and Family Outreach of Amherst. I hope you will give this grant application your highest consideration to assist us in this goal.

Sincerely,



Maria Geryk  
Superintendent of Schools





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